



HARROGATE DISTRICT STRATEGIC  
PARTNERSHIP

## North Yorkshire County Council Community Fund

Local Investment - Harrogate and  
District Area

# Guidance for Application

ACCESS: if you require this information in an alternative language or another format, such as large type, audio-cassette or Braille, please contact Ann Byrne, Harrogate Borough Council on 01423 556067 or by email at [HDSP@harrogate.gov.uk](mailto:HDSP@harrogate.gov.uk)



## **Introduction**

The Harrogate and District Strategic Partnership (HDSP) is the distributing body for the North Yorkshire Community Fund (established by North Yorkshire County Council) in the Harrogate District. North Yorkshire County Council are the accountable body.

Currently the Fund has **£51,668 available to be allocated by the end of March 2011** and the below information provides guidance for making applications for these Funds.

The Community Fund was established to help deliver the Harrogate District Sustainable Community Strategy and the North Yorkshire Sustainable Community Strategy.

The Harrogate District Sustainable Community Strategy is an agreement between Harrogate Borough Council and other public, private and voluntary and community sector bodies to improve the provision of services within the Harrogate District.

The North Yorkshire Sustainable Community Strategy, which is an agreed arrangement between North Yorkshire County Council, the seven Districts and other public bodies to improve the provision of service in North Yorkshire.

Details of the priorities can be found in Appendix 1 of this document.

**\*Please contact Ann Byrne on the details below if you are considering applying so to receive guidance as to the types of projects that would be suitable:**

Ann Byrne, Corporate Improvement Officer (Partnerships), Harrogate Borough Council, telephone 01423 556067 or email [HDSP@harrogate.gov.uk](mailto:HDSP@harrogate.gov.uk)

## **Eligibility**

- At least £25,000 of the Fund allocation is to be used to support voluntary and community sector organisations (not for profit, non-governmental organisations) to deliver against the priorities in the district's Sustainable Community Strategy.
- Funding will be granted to cover a 12 month period, funding will be granted for more than two years only in exceptional cases.
- Under normal circumstances, approved projects will be expected to commence **no later than 3 months** from the date that the formal offer letter was sent to the successful applicant. If the grant is not claimed within this time by the applicant organisation the offer will be reviewed by NYCC.
- Your bid should be submitted by using the pro-forma attached and preferably submitted **electronically** and in a **typed format**.
- The fund is not for building and renovation costs nor application/fees
- Your project should support the vision, themes and priorities of the LSP's Community Strategy
- Your project will need to demonstrate clear outcomes benefiting the community and the area and/or add to sustainable development.
- You should show how your project:
  - adds value to existing work
  - how effective links will be made between similar projects; and
  - how people using the project will be clear about where to go for the service.
- We will not fund projects which should rightly be regarded as the responsibility of partner agencies. However, funding may be approved for projects which enhance or provide added value to current mainstream work.

- You should explain what will happen to your project when the amount allocated from the community fund ends. If you want your project to continue after the funding from the community fund runs out, you will need to set out clearly how the project will be self-sustaining. Where exit strategies are not clear, applications are less likely to be successful.
- Projects should have match-funding where possible (though no specific rate is required). Proposals should indicate if match funding has been secured or applied for and the amount.
- In addition, projects must give recognition to NYCC's contribution on any publicity materials, e.g. leaflets, signs, advertisements, press releases etc. Further information and advice will be provided to you if your project is approved.
- Both capital and revenue-based projects will need to be able to show:
  - (i) the practical arrangements that will deliver the project;
  - (ii) clear and specific monitoring arrangements including 'measures of success', which you will need to be able to report on.
- Approval may be subject to conditions, including financial conditions, which will be set out by NYCC's Economic Development Unit in a **formal offer letter** to successful bidders as soon as possible following the Area Committee's decision.

## **Assessment of Applications**

The Harrogate and District Strategic Partnership will assess the application based upon the following:-

1. The application must focus on and help to deliver one (or more) of the North Yorkshire Sustainable Community Strategy priority areas.
2. It must help deliver one (or more) of the Harrogate and District Strategic Partnership's local priorities held within the Harrogate District Sustainable Community Strategy.
3. The project must deliver these outcomes within the Harrogate District.
4. The application must evidence partnership working
5. The application must not duplicate a service or provision and must demonstrate added value.

## **Final Approval Process**

Following agreement by the Harrogate and District Strategic Partnership the agreed schemes will be submitted to the Grants Sub-Committee of the North Yorkshire County Area Committee for the Harrogate District for final approval.

They will consider the recommended schemes along with the Harrogate and District Strategic Partnership's reasons for approval. This will include the links to the North Yorkshire Sustainable Community Strategy and Harrogate District Strategic Partnership priorities.

The final decision on approval is with the NYCC Grants Sub-Committee.

Formal offer letters and details of the County Council terms and conditions as applicable will be sent to successful bids as soon as possible following the Area Committee approval.

## **Timescales**

15<sup>th</sup> November 2010

Open for application.

21st January 2011

**Closing date for applications.**

Wk/c 7<sup>th</sup> February, 2011

HDSP to put together package of projects to recommend to Grants Sub-Committee of the North Yorkshire County Area Committee for the Harrogate District for final approval

Wk/c 21<sup>st</sup> March 2011

Grants Sub-Committee considers and makes decisions on the HDSP's recommendations.

**Contact**

If you have any queries regarding any of the above information, please contact:-

Ann Byrne, Corporate Improvement Officer (Partnerships), Harrogate Borough Council, telephone 01423 556067 or email [HDSP@harrogate.gov.uk](mailto:HDSP@harrogate.gov.uk)

Staff in the County Council's Policy and Partnerships Unit at County Hall, Northallerton – telephone 01609 532978 - may also be able to assist.

**Please return completed applications electronically to: [HDSP@Harrogate.gov.uk](mailto:HDSP@Harrogate.gov.uk)**

Ann Byrne  
Department of Corporate Policy and Improvement  
Harrogate Borough Council  
Council Offices  
Crescent Gardens  
Harrogate  
HG1 2SG

[HDSP@Harrogate.gov.uk](mailto:HDSP@Harrogate.gov.uk)

# Appendix 1

## The North Yorkshire Sustainable Community Strategy

The North Yorkshire Sustainable Community Strategy is based around ten key priority areas which are:-

- ❖ Access to services and public transport
- ❖ Affordable housing
- ❖ Alcohol
- ❖ Children and Young People
- ❖ Community cohesion
- ❖ Community Safety
- ❖ Economy and Enterprise
- ❖ Environment
- ❖ Health and wellbeing
- ❖ Older People

Further background information on the North Yorkshire Sustainable Community Strategy & can be found on the North Yorkshire Strategic Partnership website - [www.nysp.org.uk](http://www.nysp.org.uk) .

## The Harrogate District Sustainable Community Strategy

The Harrogate and District Strategic Partnership has identified 10 local priorities held within the Harrogate District Sustainable Community Strategy, which it wishes to help deliver through the North Yorkshire Community Fund. These are:-

1. **Reduce drug, alcohol mis-use and smoking**  
Emphasis on education, prevention, regulation and enforcement.
2. **Increased physical activity across the community**  
Targeted at adults, vulnerable people and young people.
3. **Improved access to facilities and services**  
Relating to information, cost and local delivery of health, community cultural and sports facilities.
4. **Support for independent living**  
With the focus on older people, disabled and young people.
5. **Improved/accessible transport**  
Improving inter-regional access and sustainable multi-purpose local transport to facilitate access to employment and services in both urban and rural areas.
6. **Access to training and skills**  
Focused on vocational training, skills courses and further education.
7. **Increased affordable housing**  
Targeted at young people, older and vulnerable people and local communities.
8. **Support for parents/carers**  
Focusing on children and young people and older and vulnerable people.
9. **Improved access to employment**  
Emphasis on location of business, increased opportunities and sustainable business growth in both urban and rural areas to sustain local communities.

10. **Reduction of CO<sup>2</sup> Emissions**

Focused on energy efficiency, transport and sustainable technology, including promotion of renewable energy technologies.

The brief description gives an outline of the focus identified for the priority.

Further Background Information on the Harrogate District Strategic Partnership and the Harrogate District Sustainable Community Strategy and priorities can be found at [www.hdsp.co.uk](http://www.hdsp.co.uk)